

QUESTIONS AND ANSWERS  
Culture and Creativity for the Western Balkans (CC4WBs)

PUBLIC CALL FOR INDIVIDUALS - SMALL GRANTS

Ref: CC4WBS002IN/2024

Open until 31 December 2025

**Important Notes:**

***Some questions may have been adjusted for clarity or privacy protection.***

***Where the same question is repeated, the organizers may refer to an answer previously prepared and published, without repeating the answer.***

***Q&A is in chronological order, scroll down for latest questions and answers.***

***You can re-watch the Open-Door Info Sessions on the [link](#)***

***This is the cumulative Q&A for INDIVIDUAL GRANTS only – any questions regarding the Calls for Organizations/Institutions/Project preparations will be disregarded.***

Published on: 8.04.2024

Question 1

**Q:** As an artist from Bosnia and Herzegovina, which is the only way to qualify, can I receive a grant for a project that is in Bosnia and Herzegovina?

**A:** No, the opportunity given by the small Grants Scheme must involve the mobility aspect, i.e. the project needs to incorporate travelling outside your WB IPA Beneficiary of residence.

Question 2

**Q:** Is there an age requirement for the call? For instance, could someone under the age of 18 apply for the exchange?

**A:** The Small Grants Scheme cannot support the mobility of minors and applicants need to be at least 18 years old at the time of application.

Question 3

**Q:** Is this application reserved for groups or/and individuals like one person in particular? Thank you.

**A:** The Small Grant Scheme is open to individuals. If a group of individuals fulfills the application without exceeding the financial threshold of the grant, then the application will be considered.

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Published on: 15.04.2024

Question 4

**Q:** Does the small grants scheme support the residency of WB artists in countries outside of Europe?

**A:** No, only mobility towards Europe is allowed in this Small Grants Scheme.

Question 5

**Q:** I am an IT specialist in a Natural History Museum, can I apply because I have an idea to introduce new technologies in the museum such as AR/VR, 3d printing of museum models and other new technologies that would be a good museum for us. I know a place in the Balkans where I would learn about these things and then apply them in our museum?

**A:** The Organizers of the Scheme cannot comment on the content of the application. The applicant is eligible to apply if he/she fulfills the criteria and supports the application with the required evidence.

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Published on: 22.04.2024

#### Question 6

**Q:** I just saw an event that will be held in Rome between 7-13 May, and it would be very beneficial to me to attend this event so I can organise it in Albania. Is there any possibility to be considered since it's less than 3 months before the event?

**A:** The Organizers of the Call are obliged to evaluate the proposals within 60 days since the submission date.

#### Question 7

**Q:** If I win an application for the "Public Call For Individuals", can I still apply as a lead applicant in one of the other Lots of this call?

**A:** In this Public Call for Individuals, applicants can apply once for each LOT, within 12 months. If you are awarded a small grant for individuals, you can still apply as part of an organization or institution in the "Open Call for Proposals" Ref: CC4WBS002OR/2024, and vice versa.

#### Question 8

**Q:** I would like to ask you whether within this call for individuals can fall a project involving translation, publication and promotion of a book from one language in the Western Balkans to another or to any other language in the world. All of the activities will be carried out by one person.

**A:** The main objective of this Call is the mobility of professionals either for artistic residencies or to participate in fairs, professional training, and similar events outside their place of residence. If the proposed activity is strictly correlated to mobility and exchange, the associated costs shall be explained in the proposal.

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Published on: 29.04.2024

#### Question 9

**Q:** Document for LOT 2 has crossed out text decoration set under section "1. Personal profile". Is this just a left-over decoration or is it meant to indicate that explanation for the given section should be written elsewhere?

**A:** Section "1. Personal profile" must be filled in with the application form. Please check your settings.

#### Question 10

**Q:** What is the desired way to upload attachments for LOT 2? It says that attachments should be attached to the application, but does that mean we can upload all intended attachments to the email message with which we apply or do we have to specifically merge our attachments with the small grants application Word document?

**A:** Please send the required attachments as separate documents in the same email, with the application form.

#### Question 11

**Q:** Hi, the application form is in pdf format which doesn't allow for modification (viewer only mode), can it be filled in written text and scanned, or should it be changed into .docx file? Thank you.

**A:** The application form is in Word format and the application should be typed. Handwritten applications will not be accepted.

#### Question 12

**Q:** By filling the Application form 2, do we need to mark the type of the event: Cultural tourism, Art Culture and Media, etc? This part of the form was designed as a picture in the Word

**A:** No, it is not obligatory.

#### Question 13

**Q:** Hello. I would like to apply for mobility as an artistic duo. As an individual, I could teach, but with my artistic partner, I can also perform. We are both from the Western Balkans and we would travel to Portugal. We already had the first experience with the partner there, and we are eager to continue the cooperation. Is this project eligible? Thank you.

**A:** Please refer to the answer provided in Question 3.

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Published on: 13.05.2024

#### Question 13

**Q:** As a cultural worker (not artist) from WB going on a residency in an EU country (organized in partnership with a museum), should I apply for ARTISTIC RESIDENCY (LOT 1) or LOT2 since it's not a specific event but a residency (with the focus on cultural heritage)?

**A:** LOT 1 is specifically addressing the mobility of cultural workers to participate in artistic residencies, whereas LOT 2 is dedicated to mobility of cultural workers to participate in thematic fairs (culture and heritage-based tourism), professional gatherings, attendance to training related to culture, heritage, and creativity, artistic expos or similar Events.

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Published on: 20.05.2024

#### Question 14

**Q:** Please, where can I find the instructions for application for Small grants for individuals, lot n°2?

**A:** Please, refer to "Section III How to apply?", and click on the link "Application Form 2".

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Published on: 27.05.2024

#### Question 15

**Q:** URGENT! I would like to take this opportunity to GREET the entire Culture and Creativity for the Western Balkans team! My name is XX, and I applied my "project" in the category "FOR INDIVIDUAL SUPPORT", so that after 4 years I could register festivals, (which are currently online) in a physical event. Given that I need an urgent response from you, because I have an obligation to officially forward the notice regarding the selection of films and the premiere. I THANK YOU IN ADVANCE AND Wish YOU ALL THE BEST!

**A:** The Organizers of the Call will review applications within 60 days from the submission date, as per "Section IV Notice of Results and Rules for Applying". Should your application be rejected, you will not be able to re-apply for a period of 12 months. The small grant award is meant for one-time award per participant. In case you are successful, and your application receives a grant, you cannot submit another application during this Open Call for Small Grants (until 31 December 2025). All applicants who submitted their application in April 2024 have been notified about their application status.

#### Question 16

**Q:** Hello, I am interested in applying in this call for individuals. I would like to know how long should the residency be and the stay? For example, we are 5 musicians, and we would like to come in a WB country where we can meet other 5 musicians and make music together, does this fit to any of the two lots?

**A:** Please refer to Question 3.

#### Question 17

**Q:** Dear Sir/Madam, I am interested in knowing whether the support pertains only to traveling abroad and the activities conducted there. The project I would like to submit involves gathering artists from the region; this gathering would take place in Serbia, where I live and work. I plan to organize several workshops with artists, and a small festival would be organized as the culmination of our collaboration. I already have several international awards, and I would like to expand and implement my experience in Serbia.

**A:** This Call is for the mobility of professionals either for artistic residencies or to participate in fairs, professional training, and similar events outside their place of residence.

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Published on: 3.06.2024

#### Question 18

**Q:** I am wondering if American citizens can apply for these grant opportunities.

**A:** No, the Small Grants Scheme is open to nationals of the WB IPA Beneficiaries (Albania, Bosnia and Herzegovina, Kosovo\* (as per UNSCR 1244/99), Montenegro, North Macedonia, Serbia).

#### Question 19

**Q:** can the application form be saved as pdf or only as word?

**A:** Both formats are accepted.

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Published on: 17.06.2024

#### Question 20

**Q:** I plan to go on summer school in July and it perfectly matches with the objective of the Culture and Creativity for the Western Balkans" (CC4WBs) Call for Individuals for Small Grants. Is it mandatory to submit the application three months before the travel? This summer school I plan to attend to is in July and I'm really trying to raise money for it. Please, clarify this to me as soon as possible.

**A:** As per Section IV NOTICE OF RESULTS AND RULES FOR APPLYING of the Small Grant Scheme Call, applications are evaluated in a maximum 60 days, so applications should be submitted considering this time frame.

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Published on: 23.06.2024

#### Question 21

**Q:** When must the lead applicant or partner be registered? Is it need certain documentation to be submitted for a partner?

**A:** This is a call targeting individuals; Your question is not relevant for this Call for Applications.

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Published on: 29.07.2024

#### Question 22

**Q:** Hi, is this a call for individuals that would create an art residency or for the ones who are going to an art residency? Is it necessary to apply for a grant three months before traveling - would it be eliminatory to apply one month before?

**A:** The call is targeting individuals willing to participate in artistic residencies outside his/her WB IPA beneficiary of residence and in the WB region or Europe. Applying for a mobility happening within the next month is not an eliminatory criterion, but the evaluation procedure can take up to 60 days. It is advisable to apply three months before the mobility.

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#### Question 23

**Q:** ID -passport is regular document for this call?

**A:** Yes, it is, provided the document is valid at the moment of the submission and for the whole mobility duration.

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Published on: 9.09.2024

#### Question 24

**Q:** Is it possible to apply as an artistic duo from Serbia with an artistic collaborator from the Netherlands?

**A:** The Small Grant Scheme is open to individuals and to a group of individuals that fulfills the application obligatory requirements i.e. eligible artists are only those with residency from the Western Balkans. Artists with residence located outside of the Western Balkans are not eligible to apply. However, collaboration with artists from outside of the Western Balkans is possible only if those artists will not be the grant beneficiaries.

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#### Question 25

**Q:** How detailed and extensive should the application be?

**A:** The application file should not exceed five pages and provide the requested information, as instructed by the application file (Form 1).

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#### Question 26

**Q:** Is it possible to apply as a group of max. 5 people?

**A:** Please refer to Question 3.

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Published on: 16.09.2024

#### Question 27

**Q:** Hello! I wanted to ask if the grants you offer to individuals apply in the case when a person is working with a single artist in one of EU countries (private tutoring with the goal of further development of my bookbinding skills). The artist in question doesn't have an established residency, but he offers advanced bookbinding tutoring, adequate tools, as well as the studio where I could put everything I learn into practice - all of which are not available here in Serbia. Thank you

**A:** Applicants should provide evidence that the hosting tutor has relevant experience and skills in bookbinding (e.g. website, personal blogs, etc.). An invitation from his/her side is also required.

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Published on: 30.09.2024

#### Question 28

**Q:** Can our budget be 5000 if we go abroad for just 1 month?

**A:** If you are applying to Lot1, you can apply for up to € 5.000, despite the duration of your exchange, within the maximum of 3 months. The organizers of the Call for Applications reserve the right to adjust the proposed budget, as per Section VI Contracting.

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Published on: 4.11.2024

#### Question 29

**Q:** I am a graphic designer and I am looking for an opportunity to make my first series of sculptures. I have a question regarding the artist residency program: If I understand correctly, I have to find a residency anywhere in Europe and your organization will cover travel, accommodation, participation fees and creation of sculpture? Who can host residents? Are there any limits?

**A:** Finding an appropriate hosting institution and getting an invitation letter or acceptance of the residency program is the responsibility of the applicant. The hosting institution can be based in the Western Balkans or in Europe. Eligible expenditures and activities are explained in the Guidelines of the Call.