

To: dr. Mynevere Hoxha - ID no 1014651710

Letter of appointment

Object : KOSOVO “Support to the Health System in Kosovo” n. AID 9302.01.6 – Letter of appointment for the implementation of the survey on “Surveillance of Healthcare-associated infections in adults and neonatal intensive care units at University Clinical Centre of Kosovo”.

Reference: Letter of the Ministry of Health of Kosovo dated February 16th, 2017.

The Italian Agency for the Development Cooperation supports the Ministry of Health in Kosovo in strengthening the healthcare services quality in the country. To this purpose, in 2010, the Italian Cooperation has approved the project “Support to the health system in Kosovo”, which envisages a series of key complementary activities aimed to enhance the capacity of the healthcare providers. With this in mind, the Italian Cooperation Office in Tirana, responsible for the component related to the prevention of the Hospital-Acquired Infections (HAIs), in line with the Minutes of the Meeting signed on March 16th 2017, assigns to dr. Mynevere Hoxha ID no 1014651710, the following duty:

Objective of the assignment

To contribute to reduce the incidence of HAIs in the neonatal and adult intensive units by improving the surveillance system and to identify and implement an evidence-based intervention package.

Terms of references of the assignment

Scope of the assignment is the estimation and identification of the incidence, mortality, risk factors, causative organisms and their antimicrobial susceptibility patterns

Under the responsibility of dr. Lul Raka, coordinator of the HAIs program for the Ministry of Health in Kosovo, the appointee will have to undertake the following activities:

- As described in the ToRs herewith attached, coordinate the surveillance process in the neonatal intensive care unit of the University clinical Center of Kosovo, overseeing the data collection process and ensuring the proper implementation of the intervention package;
- analyse the dataset ;
- Identify and elaborate an intervention package based on the outcome of data analysis;

- Elaborate a final report.

Reporting

The appointee, who will act as study coordinator, will report on the monthly activities to the coordinator of the HAIs program for the Ministry of Health in Kosovo. At the end of the assignment, the appointee will also submit the final report to the coordinator of the HAIs program for the Ministry of Health in Kosovo.

Length of the assignment

The estimated length of the assignment for the activity is four months.

Compensation

The appointee will receive an allowance meant to cover the operational costs incurred while undertaking the activities object of the present assignment. This allowance is calculated on a lumpsum basis amounting to Euro 500.00 (five-hundred/00) for the four-months appointment inclusive of social security treatment and tax.

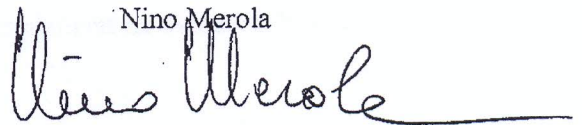
The parties agree that the allowance is disbursed in one installment to the account details indicated by the appointee, at the submission of the report. The disbursements are subject to the approval of the coordinator of the HAIs program for the Ministry of Health in Kosovo on the positive results achieved by the appointee.

The appointee undertakes to pay the competent authorities of Kosovo all dues relevant to the said compensation in accordance with the Kosovo legislation.

Pristina, March 27th 2017

The representative of AICS Tirana

Nino Merola



For acceptance,

Mynevere Hoxha

