

To: Mr. Fitim Uka

Letter of appointment

Object : KOSOVO “Support to the Health System in Kosovo” n. AID 9302.01.6 – Letter of appointment for the implementation of a training program in infection prevention and control

Reference: Minutes of the Meeting between the prof. Raka and AICS project manager dated 28/4/2017

Preamble

The Italian Agency for the Development Cooperation – AICS - supports the Ministry of Health in Kosovo in strengthening the healthcare services quality in the country. To this purpose, in 2010, the Italian Cooperation has approved the project “Support to the health system in Kosovo”, which envisages a series of key complementary activities aimed to enhance the capacity of the healthcare providers. With this in mind, the Italian Cooperation Office in Tirana, responsible for the component related to the prevention of the Hospital-Acquired Infections (HAIs), in line with the Minutes of the Meeting signed on April 28th 2017, assigns to Mr. Fitim Uka the following duty:

Objective of the assignment

Provide an insight of the implementation of patient safety measures in the regional hospitals of Kosovo that serve as a basis for the formulation and revision of national policies on patient safety.

Terms of references of the assignment

Scope of the assignment is the realization of a qualitative study to be carried out in the eight regional hospitals of Kosovo to assess the level of implementation of patient safety measures among the health professionals.

Under the responsibility of dr. Lul Raka, coordinator of the HAIs program for the Ministry of Health in Kosovo, the appointee will have to undertake the following activities:

- To formulate a comprehensive questionnaire on the different patient safety dimensions tailored for a qualitative analysis of data
- To collect the data by organizing and managing the focus group discussions

- To analyze the data following the methodology outlined in the research proposal
- To synthesize the data analyzed according to the qualitative research method illustrated in the research proposal
- To elaborate a final report of the actual findings including the recommendations for policy development and review

Reporting

The appointee, under the overall scientific coordination of dr. Raka, will submit a report to the coordinator of the HAIs program for revision prior to submitting it officially AICS.

Compensation

The appointee will receive an overall compensation amounting to Euro 1.650 (one-thousand-six-hundred-fifty), inclusive of social security treatment, upon delivery of the final report.

The parties agree that the allowance is disbursed in one bank installment, at the end of the assignment, to the account details indicated by the appointee. The disbursement is subject to the submission of the final report and the approval of the coordinator of the HAIs program for the Ministry of Health in Kosovo on the positive results achieved by the appointee.

The appointee undertakes to pay the competent authorities of Kosovo all dues relevant to the said compensation, in accordance with the Kosovo legislation.

Place and date:

Tirane 19.05.2017

The representative of AICS Tirana

Nino Merola

For acceptance,

